



ABSTRACT TOPICS:

- Epidemiology, comorbidity, outcomes and classification, including big data
- Experimental research
- General aspects of headache care
- Genetics and biomarkers of headache disorders
- Headache pathophysiology: basic science
- Headache pathophysiology: clinical
- Migraine – acute therapy
- Migraine – preventive therapy
- Other primary headache
- Secondary headaches
- Paediatric headache
- Post-traumatic headache
- Psychological and behaviour factors
- Tension-type headache
- TACs

MTIS VIRTUAL SYMPOSIUM GUIDELINES

Please read this information carefully before proceeding to the online submission form.

IMPORTANT DATES

- Submissions accepted from: **28th July 2020**
- Submission deadline: **26th August 2020 23:59 (BST)**
- Abstract review starts: **28th August 2020**

Abstracts received after the deadline will not be accepted!

There will be an embargo on all abstract until the 3rd October 2020 09:00am UK time. When all submissions will be published online.

TECHNICAL REQUIREMENTS

The internet abstract submission system works best with Internet Explorer 8.0 or higher, Mozilla Firefox 5.0 or higher and Chrome 16 or higher. Cookies and JavaScript need to be enabled.

GENERAL

1. Abstracts can only be submitted online via the online abstract submission form that can be found in the section “ABSTRACTS” on the official MTIS website: <http://mtis2020.org/>
2. Abstracts must be submitted in English.



DEFINITIONS

- Submitting author: person who submits the abstract
- Presenting author: person who will present the abstract at the Virtual Symposium and who is marked as the presenter in the programme.

RULES

Failure to observe these guidelines may result in disqualification.

1. Go to <http://mtis2020.org/> on the Internet. Click on "Abstract submission information" and click on the link to access the submission portal.
2. An abstract can be submitted to the Migraine Trust Virtual Symposium if it has not been published previously and only presented at a national meeting.
3. The correct topic must be selected to ensure correct scoring. The content of the abstract must be topic related.
4. Abstracts must contain data and meet international ethical standards.
5. Abbreviations should be defined.
6. Trade names cannot be mentioned in the title. However, trade names in brackets will be accepted in the body of the text.
7. An abstract cannot be accepted if the conflict of interest disclosure has not been ticked on the submission form. If the research or one of the co-authors has a conflict of interest, this must be clearly stated.
8. The abstract cannot contain more than 3,000 characters (approx.500 words) (blank spaces, punctuation as well as authors affiliation and titles included).
9. The abstract must be structured into the following sections:
Introduction
Objectives
Methods
Results
Conclusion
10. One table can be included, with the following restrictions:
Max number of columns: 10
Max number of rows: 10
Please note that tables may significantly reduce the number of available characters.
11. Abstracts can be saved in "DRAFT" status to be re-edited and modified until the submission deadline **(26 August 2020, 23:59 BST)**. The submitting author will be required to create a user account. In order to log back into the portal please make a note of the username and password created during the process.



12. If you have successfully submitted your abstract, you will receive a confirmation number. If no confirmation number is received, the abstract cannot be considered as successfully submitted and accepted.

13. Abstracts fulfilling all criteria can be saved in “FINAL SUBMISSION” status. Only abstracts in “FINAL SUBMISSION” status will be considered as successfully submitted and accepted.

14. If you leave the system without saving the abstract all data is lost. The submitted/draft abstracts cannot be edited after the submission deadline (**26 August 2020, 23:59 BST**).

15. Please ensure that your abstract does not contain spelling, grammatical or scientific errors. No corrections are possible after the submission deadline. The abstract will be reproduced exactly as submitted. No proof reading will be done.

16. If you need to withdraw your abstract, a written statement reflecting the reasons for this decision must be sent to: MTIS2020abs@mci-group.com, no later than **Tuesday 1 September 2020**.

17. If you would like your submission to be considered for the Early Career Investigators session please tick the box during the submission process. In order to qualify for this session you must be able to confirm that you are within seven professional years (not including career breaks) of your last degree.

AFTER THE SUBMISSION

1. The reviewers will judge the abstracts according to the relevance to Migraine Trust Virtual Symposium. They will assess the standard of English, objectivity of statements, description of the work, suitability of methods to aims, conclusions confirmed by objective results, ethics, scientific value, potential clinical value, originality of work and overall impression.

2. The submitting author will be notified during the second week of September whether the abstract has been accepted. Notifications will be sent via email to the email address provided during submission. It is the submitting authors' responsibility to ensure that emails from MTIS2020 can reach them. Within the notification authors will be informed of the date, time and form of the presentation.

PUBLICATION POLICY

All abstracts accepted for presentation will be published in digital format within the portal. The abstracts for the Migraine Trust Virtual Symposium will also be published online, and in *Cephalalgia*. Please note that *Cephalalgia* will hold the copyright of all accepted abstracts.

PRESENTATION OF ABSTRACTS

1. All accepted abstracts will need to be pre-recorded in a power point slide format. The duration of your presentation and the number of slides permitted within your presentation will be communicated in the notification letter. Those abstracts accepted for the Early Career Investigators presentation will receive the opportunity to present 8 slides within a 10 minute presentation slot while other accepted abstracts will be required to record a 5 minute presentation with a maximum of 4 slides.



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2. All accepted abstracts will be available to view on demand in the portal.
3. The exact format of your presentation will be communicated within the notification letter with clear submission details and deadline dates.
4. There will be an industry session within the virtual programme and the abstracts for these sessions will be selected during the review process.

PROBLEMS SUBMITTING?

If you experience any kind of problem or if you have questions, please do not hesitate to contact the abstract management team on the contact details below:

Phone: +44 (0) 1730 715 274

Email: MTIS2020abs@mci-group.com

Contact us

General abstract enquiries tel: +44 (0) 1730 715 243

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